ActArc Meeting

<u>Attendees</u>:
Kelly Haydon
Lindy Leong
Yvonne Ng
Benedict Olgado
Anna Perricci
John Wojick
Howard Besser

In a nutshell, this meeting concluded with: a workflow draft, a possible repository, a possible DAM, an in-the-works metadata standards, and unresolved workspace, long-term sustainability, and rights issues

  - John W, from the OWS working group is interested in revisiting the
  idea of storing the OWS media archives on the NYU servers and discusses the
  issue with Howard. Howard fills him in on some backstory and concludes that
  for this to happen:
  - The archives should be stored under the Tam banner.
  - Specific agreement would need to be made so OWS can retrieve their
     materials.
  - A meeting between key factions in the digital department, the
     working group, and Tam to discuss space, access, and ownership issues
stat.
  - Only a few representatives from OWS have direct access to the
     archives.
  - The idea of using an Amazon repository has not been rejected...yet.
  Ultimate user control is attractive in a commercial repository, but money
  and security an issue.
  - Internet Archive as a repository is recommended for general OWS video
  creators. But, due to the sensitive nature of the material from the OWS
  media group, the WG does not want to make these archives publicly
  accessible.
   - Others archiving OWS (Center for New Media, etc) were suggested as
  being approached to host the digital archives.
  - Anna/John are ready to move forward installing a DAM, which is looking
  to be Collective Access.
  - Kelly will get in touch with Seth at WhirlaGig to see if he has
     recs for a schema.

- After the meeting John/Anna/Benny and I stuck around, created
  content --> repository workflow chart that John is fine tuning. I will
  distribute that when it is complete.
- Metadata: they are hot for it. Kelly is pulling down some metadata
  standards to look at in the next day, simple stuff with digital
  preservation principles in mind. At first we thought PB Core,
  but as Yvonne suggested, it might have too many irrelevant fields.
- Howard suggested NYU Media Conservation Template, which I can find
anywhere;   Howard, is there a link or a file
somewhere? I am open to suggestions!
    - Once Metadata standard is agreed upon, there will be a call for
    volunteer catalogers to start logging any current materials (mostly
tapes
    from LiveStreaming) in a spreadsheet while the
    - Website Stuff:
  - Howard yells at Kelly for not having stuff on the website. She will
    put stuff on the website.
    - Kelly yells at everybody else for not putting stuff on the website.
    They will put stuff on the website.
    - Tasks:
  - *Kelly*: Get up all the meeting notes and agendas on the Website, make
      so core members can access, update project list, add a calendar,
basically
      make the thing look more alive with what it is we are actually doing,
      establish categories, etc.
    - *Kelly*: Compile some metadata possibilities for distribution
    amongst the group, get in touch with Seth.
    - *Rufus:* Put your Metadata report on the website. This is
    Howard's dream. He is dreaming of this in Brazil. Do it.
    - *Marie*: Is Best Practices for Creators ready for public
    consumption, you think?
    - *Yvonne*: Had a recent interview for Witness that didn't make
    the cut and I've blank on the person, but she's happy to post it on Act
Arc
    - *Lindy*: Lindy is crazed with apartment/job hunting, but she
    will blog her experiences with viewing the content coming out of OWS.
PS,
    she is also still working on the feeds; can we pick this up at the next
    meeting? The feeds!
    - *Howard*: Set up meeting with Tam & Co regarding the repository.
    We could also use an update on where they are with Think Tank and
YouTube.
    - *Everybody Else:* Does anybody want to volunteer to hang out
    with me sometime this week and have a website part at Bobst and just
knock
    a lot of this Webisity ish out? *WHO IS IN TOWN?*